

## JUNE 20, 2012 – WORK SESSIONS

# Public Works Summary Minutes

Work Session was held between the County Commissioners and Public Works on Wednesday, June 20, 2012, at 9:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners: Helen Price Johnson, Chair  
Kelly Emerson, Member - excused  
Angie Homola, Member**

**Staff: Pam Dill**

**Staff Present: Bill Oakes, Director, Dave Bonvouloir, Steve Marx, Connie Bowers**

**Others Present:** Elaine Marlow, Budget Director

Record @ 00:16

## Solid Waste

**Subject/Description:** Resolution in the matter of the sale or disposal of county property

**Attachment:** Memo

**Action Requested:** Approve resolution to surplus a 1993 GMC Sonoma Truck.

**Follow Up:** Okay with Board to move resolution forward to Monday's agenda.

## Roads

**Subject/Description: CRP 11-01; IFAS No. 00972-0003; Fed Aid No. HSIP-000S(279); East Camano Drive/Monticello Drive/Elger Bay Road Intersection Improvements**

**Attachment:** Memorandum & Supplemental Agreement No. 2

**Action Requested:** Supplemental Agreement #2 – Reichardt & Ebe Engineering, Inc.; East Camano Dr/Monticello Dr/Elger Bay Rd Intersection Improvements; Expiration date revised to August 15, 2012.

**Follow Up:** Okay with Board to move forward to Monday's agenda.

**Subject/Description:** 2012 Whidbey & Camano Island HMA Overlays

**Attachment:** Memo, Engineer's Recommendations, Bid Summaries & Bid Tabs

**Action Requested:** Bid award/contract for 2012 Whidbey Island HMA Overlays to Krieg Constructions, Inc; Amount: \$1,562,462.35; Camano Island HMA Overlays to Cemex Construction Materials Pacific, LLC; Amount: \$1,804,802.50.

**Follow up:** Okay with Board.

## Add-on

**Subject: Out of state travel**

**Attachment:** none

**Action Requested:** Approval for Phil Cohen, Surface Water Manager, to attend pump station training in Portland Oregon for 2 days in August.

**Follow up:** Okay with Board.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 100**  
**JUNE 20, 2012 – WORK SESSIONS**

**Subject: Trillium property update**

**Attachment:** none

**Information:** There is a recommendation that the County is change from fee simple ownership of the property to Whidbey Camano Land Trust retaining the underlying ownership and the County holding the conservation easement. The details of the Management Plan for the conservation easement are still being worked out.

**Human Resources**  
**Summary Minutes**

Work Session was held between the County Commissioners and Human Resources on Wednesday, June 20, 2012 at 9:15 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** **Helen Price Johnson, Chair**  
**Kelly Emerson, Member—excused**  
**Angie Homola, Member**

**Staff: Pam Dill**

**Staff Present: Melanie Bacon, Human Resource Director**

**Others Present: Elaine Marlow, Budget Director**

Record@10:15

**Subject/Description: Job Requisitions**

**Attachment:** yes

**Action Requested:**

Planning & Community Development

- Assistant/Associate Current Use Planner, C-10/C-11, replacement position - #039/12

**Follow up:** *Commissioner Homola moved to approve Job Requisition #039/12. The motion was seconded by Commissioner Price Johnson and carried unanimously.*

**Subject/Description: Policy 2.01.080 Supporting Nursing Mother**

**Attachment:** Policy 2.01.080

**Action Requested:** Approval of revisions to Policy 2.01.080 in order to comply with current law.

**Follow up:** Okay with Board to move forward with resolution.

**Human Services**  
**Summary Minutes**

Work Session was held between the County Commissioners and Human Services on Wednesday, June 20, 2012, at 9:25 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** **Helen Price Johnson, Chair** **Staff: Pam Dill**  
**Kelly Emerson, Member – excused**  
**Angie Homola, Member**

**Staff Present: Lynda Richards**

**Others Present: Elaine Marlow, Budget Director, Lisa Clark, Opportunity Council**

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 101  
JUNE 20, 2012 – WORK SESSIONS**

Record @ 17:07

**Subject/Description:** Emergency Solutions grant funding application to Department of Commerce

**Attachment:** yes

**Action Requested:** Opportunity Council is seeking Board approval for submission of the grant/allocation funding application under the Homeless Emergency Assistance and Rapid Transitions to Housing Act; Amount: \$44,789.00.

**Follow up:** Okay with Board to move forward to a Monday agenda.

**Island County Auditor  
Summary Minutes**

Work Session was held between the County Commissioners and the Auditor on Wednesday, June 20, 2012, at 9:35 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Helen Price Johnson, Chair  
Kelly Emerson, Member - excused  
Angie Homola, Member

**Staff:** Pam Dill

**Present:** Sheilah Crider, Auditor, Anne LaCour

**Others Present:** Elaine Marlow, Budget Director

Record @24:40

**Subject/Description:** Update on SAO Audit of Island County

**Attachment:** none

**Information:** State Auditors will arrive on July 2<sup>nd</sup> and be housed in the vault area for about 2 months.

**Subject/Description:** Primary election – August 7

**Attachment:** none

**Information:** Military and overseas ballots have been completed and will be delivered to the Post Office tomorrow. The remaining ballots will be assembled on July 9<sup>th</sup> and will be ready to go to the Post Office on July 18<sup>th</sup> or 19<sup>th</sup>.

The Auditor will send out a "Message to All" requesting employees not to put their ballots in the mail room or through interoffice mail and to instead take it to the Elections office. A Press Release will also go out to inform citizens about the location of the official ballot drop boxes as well as information about voter's guide.

**Monthly Financial Reports  
From Auditor & Treasurer  
Summary Minutes**

Work Session was held between the County Commissioners and the Auditor/Treasurer on Wednesday, June 20, 2012, at 9:45 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 102  
JUNE 20, 2012 – WORK SESSIONS**

**County Commissioners:** Helen Price Johnson, Chair                      **Staff:** Pam Dill  
                                 Kelly Emerson, Member – excused  
                                 Angie Homola, Member

**Present:** Sheilah Crider, Anne LaCour, Wanda Grove

**Others Present:** Elaine Marlow, Budget Director

Record @ 36:27

**Subject:** Monthly Financial Report

**Attachment:** [MONTHLY FINANCIAL REPORTS BY AUDITOR AND TREASURER](#)

**Commissioners Agenda**  
**Summary Minutes**

The County Commissioners met during Work Session on Wednesday, June 20, 2012 at 10:05 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA.

Present were:

**County Commissioners:** Helen Price Johnson, Chair                      **Staff:** Pam Dill  
                                 Kelly Emerson, Member - excused  
                                 Angie Homola, Member

**Others Present:** Elaine Marlow, Budget Director

Record @ 52:20

**Subject/Description:** Sale and discharge of fireworks in Island County

**Attachments:** yes

**Discussion:** In order to address citizen concerns Commissioner Homola compiled information from surrounding jurisdictions and provided a draft ordinance amending Island County Code Chapter 14.03, Uniform Fire Code. State law requires a 365 day delay in the effective date of any fireworks regulations. Any new laws would take effect after July 4, 2013. The Board agreed to move forward with two resolutions; one that will align Island County Code with state law and an alternative proposal from Commissioner Homola that addresses citizens safety and noise concerns, as well as bonding/insurance and permit issues. Commissioner Homola will conduct additional research and bring back a draft proposal for the Board's consideration.

Chief Rusty Palmer, South Whidbey Fire/EMS, was not able to attend the work session, but passed along that their records do not indicate that there is a fireworks fire hazard problem. The only complaints they get are noise related.

**Budget Director/GSA/IT**  
**Summary Minutes**

Work Session was held between the County Commissioners and the Budget Director on Wednesday, June 20, 2012, at 10:30 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 103  
JUNE 20, 2012 – WORK SESSIONS**

**County Commissioners:** Helen Price Johnson, Chair  
Kelly Emerson, Member - excused  
Angie Homola, Member

**Staff:** Pam Dill

**Staff Present:** Elaine Marlow, Budget Director

Record @ 01:15

**Subject/Description:** WSP Agreement No. C120813FED

**Attachments:** agreement

**Action Requested:** Approval of WSP Agreement No. C120813FED, Marijuana Eradication 2012: Amount: \$1,000.00.

**Follow-up:** Okay to move forward to Monday's agenda.

**Subject/Description:** Request by Port of South Whidbey to amend Interlocal Agreement awarding Rural County Economic Development Sales Taxes for Harbor Expansion Project

**Attachments:** Draft Amendment No. 1

**Action Requested:** Approval to move forward with Amendment No. 1; changes substantial completion date to be 2 years from receiving approval of all permits or not later than December 31, 2014, whichever is sooner.

**Follow-up:** Okay with Board to move forward to a Monday regular agenda.

**Subject/Description:** Proposed revisions to ICC Chapter 6.08 modifying dog license fees

**Attachments:** Draft ordinance and resolution

**Action Requested:** Approval to move forward with ordinance changing fees and other provisions of Chapter 6.08 and a resolution adopting a fee schedule.

**Follow-up:** Okay with Board to move forward to schedule for public hearing.

BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON

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Helen Price Johnson, Chair

*Kelly Emerson, Member – excused*

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Angie Homola, Member

ATTEST:

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Elaine Marlow, Clerk of the Board

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 104**  
**JUNE 20, 2012 – WORK SESSIONS**